



The Federation of Ysgol Bryn Clwyd and Ysgol Gellifor POLICY FOR PERSONAL CARE AND TOILETING

Children and young people may experience difficulties with toileting for a variety of reasons. They may have a disability or medical need, or they may not have achieved the developmental milestone of continence by the time they start nursery or school.

All of the children/young people we work with have the right to be safe, to be treated with courtesy, dignity, and respect, and to be able to access all aspects of the education curriculum.

Achieving continence is one of hundreds of development milestones usually reached within the context of learning in the home before a child transfers to learning in a nursery/school setting. For some children this milestone will not have been reached before they enter nursery/school. The Disability Discrimination Act provides protection for anyone who has a physical, sensory or mental impairment that has an adverse effect on his/her ability to carry out normal day-to-day activities.

Education providers have an obligation to meet the needs of children and young people with delayed personal development in the same way as they would meet the individual needs of those with delayed language, or any other kind of delayed development. Children should not be excluded from normal activities solely because of incontinence, neither should they be sent home to change, or be required to wait for their parents or carers to attend to them at school. The aim should always be to return children and young person to the classroom as quickly as possible.

Introduction

Both Ysgol Gellifor and Ysgol Bryn Clwyd are committed to ensuring that all staff responsible for the personal care of children and young people will undertake their duties in a professional manner at all times. We recognise that there is a need to treat all children with respect when personal care is given. The child's welfare and dignity is of paramount importance. No child or young person should be attended to in a way that causes distress or embarrassment.

Definition



In this policy 'Personal care' is defined as any tasks which involve washing, touching or carrying out a procedure which most people carry out for themselves but some children or young people are unable to do because of physical disability, special educational needs associated with learning difficulties, medical needs or needs arising from the child/young person's stage of development. Examples include care associated with toileting and menstrual management as well as more ordinary tasks such as help with washing, dressing, eating and drinking. The policy has specific reference to toileting.

Our Approach

In our school, staff will follow these principles when carrying out personal care procedures.

- Children/young people have a right to feel safe and secure.
- Children/young people have a right to an education and schools have a duty to identify and remove barriers to learning and participation for pupils of all abilities and needs.
- Children/young people should be respected and valued as individuals and have a right to privacy, dignity and a professional approach from staff when meeting their needs.
- A child/young person's personal care should be designed to lead to independence.
- Guidance and reassurance will be given to our staff.

The child/young person will be supported to achieve the highest level of autonomy that is possible to reflect their age and abilities. Staff will encourage each child to do as much for him/herself as he/she can. This may mean, for example giving the child responsibility for washing themselves.

In both Ysgol Gellifor and Ysgol Bryn Clwyd only staff of the local authority or school will assist children with toileting. All staff have been DBS checked at the appropriate level. Staff will be aware of child protection procedures.



Facilities and Health and Safety

In both schools changing or cleaning of children will take place in the appropriate toilet area.

- Staff will wear disposable gloves and aprons while dealing with the incident
- Soiled nappies will be double bagged and placed in bin. Waste will be removed from the building at the end of the day.
- Wet or soiled clothing will be bagged for parent/carer to collect
- Changing area will be wiped down with a disinfectant wipe or gel after each use.
- Running water will be available and hands washed thoroughly with liquid soap as soon as task is completed
- Paper towels will be available for drying hands
- Water and hypo allergenic wipes will only be used to clean the child
- The child will be encouraged to participate in the changing/cleaning process if appropriate e.g. wiping themselves, pulling up their pants etc.
- Two staff members will deal with any occurrence. On no account should only one member clean or change a child alone.

This policy was approved by the governing body on

following consultation between staff and the school's governing body.

This policy will be reviewed on